

# The City of Santa Clara Welcomes applications for the formation of the 2007-2008 Youth Commission

## What is the Youth Commission responsible for?

- To act in an advisory capacity to the City of Santa Clara City Council on matters pertaining to the youth and teen population, especially as related to municipal programs and projects of the City
- Foster increased involvement in the affairs of municipal government
- Study problems and hold forums on issues, activities and concerns of Santa Clara youth
- Recommend the implementation of community programs which the Youth Commission deems desirable
- Review municipal matters referred to the Youth Commission by the City Council, or by other City of Santa Clara Commissions, and make recommendations on such matters
- Perform other related functions assigned to them by the City Council

## What are some of the Youth Commission's accomplishments?

- Successfully recommended the development of a Skate Park in Santa Clara, which opened in September, 1999
- Successfully recommended the development of a high school Teen Center, which opened in January, 2003
- Offers community service scholarships to high school juniors and graduating seniors
- Developed and annually hosts an intergenerational activity for teens and senior citizens
- Co-host an annual Youth Commissioners' leadership conference
- Respond to children's letters to Santa Claus
- Arrange special events for teens at the Teen Center
- Volunteer at a variety of City-wide sponsored events

## How long can I serve as a Youth Commissioner?

The Youth Commission shall consist of up to fifteen members each serving a one-year term. The maximum term of service is four calendar years.

## When and where are Youth Commission meetings?

The Youth Commission meets on the second and fourth Tuesday of each month, September through May, at the Santa Clara Teen Center, located at 2446 Cabrillo Avenue in Santa Clara. The meetings take place from 6:00-8:30pm.

## What are the requirements to be a Youth Commissioner?

- Applicants must be residents of the City of Santa Clara
- Young people ages 12-19 years of age will be sought for membership
- Members of the Youth Commission shall not hold any paid office or employment in the City of Santa Clara government
- As a minimum, the Youth Commission membership should consist of at least one representative from each middle and high school in Santa Clara (i.e. Buchser Middle school, Cabrillo Middle School, Santa Clara High School, Wilcox High School).

## What is the application process?

- Complete and return the attached application to the Teen Center by 8:00pm on Saturday, March 17, 2007.
- Each applicant who meets the minimum requirements will be contacted by City staff to determine the time of the interview. All interviews will take place on Saturday, April 28 at the Teen Center, located at 2446 Cabrillo Avenue.
- Each applicant will be asked the same series of questions. City staff will facilitate the interview panel. Applicants will be rated on communication skills, leadership potential, commitment/dedication and enthusiasm/interest.
- City staff will announce the 2007-2008 Youth Commission in May 2007.
- The City Clerk will swear Youth Commissioners into office in August 2007.

For additional information contact Jennifer Herb at the Teen Center, (408) 615-3740

City of Santa Clara  
YOUTH COMMISSION APPLICATION  
2007-2008

Name \_\_\_\_\_ Email address \_\_\_\_\_

Street address \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Age \_\_\_\_\_

What grade will you be in this fall? \_\_\_\_\_ What school will you attend this fall? \_\_\_\_\_

Why do you want to become a member of the Youth Commission?

\_\_\_\_\_  
\_\_\_\_\_

What programs, activities or issues would you like to see addressed by the Youth Commission?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What strengths could you contribute to the Youth Commission?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list the extracurricular activities you have been involved with.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list your community service involvement throughout your lifetime.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Youth Commission meets the second and fourth Tuesday of each month from approximately 6:00pm – 8:30pm. In addition, the Commission is involved in a variety of community events, which mostly take place on Fridays or Saturdays.

Based on commitments you have already made for the coming school year, could you dedicate approximately fifteen hours per month (based on the above schedule) to Youth Commission meetings, projects and special events? \_\_\_\_\_

Do you foresee any conflicts with the schedule? If so, what? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I, \_\_\_\_\_, verify that the information I have included on this application is correct to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_